



DEPARTMENT OF THE ARMY
EXPEDITIONARY CONTRACTING COMMAND-AFGHANISTAN
BAGRAM AIR FIELD, AFGHANISTAN
APO AE 09354

CCEC-ECC-A

12 DECEMBER 2015

MEMORANDUM FOR ALL DoD HEADS OF CONTRACTING ACTIVITIES

SUBJECT: Expeditionary Contracting Command-Afghanistan (ECC-A) Principal Assistant Responsible for Contracting (PARC) Bulletin 16-01, Theater Business Clearance (TBC) Process and Coordination of Government Furnished Life Support Validation (GFLSV) for Contractor Personnel Operating in the Combined Joint Operations Area – Afghanistan (CJOA-A)

1. References:

a. DFARS 252.225-7995, Contractor Personnel Performing in the USCENTCOM Area of Responsibility (Class Deviation 2015-O0009,) dated 12 Jan 2015.

b. DPAP TBC/CAD Update, dated 13 October 2010.

c. US Forces Afghanistan (USFOR-A) FRAGO 15-032, dated 2 Mar 2015.

d. US Forces Afghanistan (USFOR-A) FRAGO 14-074, dated 14 March 2014.

2. This bulletin rescinds HCA Bulletins 13-04, Sponsorship and Coordination of Government Furnished Life Support (GFLS) for Contractor Personnel Operating in the Combined Joint Operations Area – Afghanistan (CJOA-A); HCA Bulletin 13-04, REV 1, same subject; and HCA Bulletin 13-04, REV 2, same subject and replaces with this ECC-A PARC Bulletin 16-01. This bulletin also changes TBC responsibility from CJTSCC to Expeditionary Contracting Command-Afghanistan.

3. All contracting organizations, regardless of any command relationship with USCENTCOM, awarding contracts with performance or delivery in Afghanistan shall coordinate with ECC-A through the TBC process. The only exception to this requirement is awards made by ECC-A contracting offices. This requirement is applicable to all contracts with a total aggregate value greater than \$300,000.00 and with performance greater than 30 days. All TBC requests (pre-solicitation, pre-award and post award) will be submitted through the Joint Contingency Expeditionary Services (JCXS) module.

4. All requests to arm contractor employees, either for self-defense (personal protection) or contract performance, shall be submitted after award in accordance with USFOR-A procedures as currently outlined in FRAGO 15-032.

5. All DoD contracts with performance in Afghanistan shall have an in-country sponsor organization; an in-country Contracting Officer Representative (COR), Contracting Officer Technical Representative (COTR), and/or Government Technical Product Representation (GTPR); and an approved GFLSV, if applicable. If funded by USFOR-A or ARCENT, THE NAME OF THE IN-COUNTRY COR MUST BE IDENTIFIED IN THE JARB PACKAGE OR FUNDS APPROVAL WILL BE DELAYED.

a. In-Country Sponsor.

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i. All DoD contracts requiring contractor performance in Afghanistan require an in-country sponsor organization. The in-country sponsor organization will be the receiving organization for the commodities or services, and is responsible for coordinating with any CONUS requiring activities. The in-country sponsoring organization shall be identified on both the GFLSV form and the TBC request via JCXS.

ii. The in-country sponsor is responsible for validating requirements for contract performance in Afghanistan, and for coordinating between the requiring activity and the relevant Base Operations Support – Integrator (BOS-I)/Garrison Commander to identify and obtain approval for GFLS.

iii. The in-country sponsor will communicate changes in contractor living conditions, contractor facilities, and other material changes affecting GFLS. The in-country sponsor organization will provide an in-country COR/COTR/GTPR if the requiring activity is not able to provide one.

b. In-Country COR/COTR/GTPR.

i. All contracts with contractor personnel performing in Afghanistan will have an in-country COR/COTR/GTPR. This may be in addition to a primary CONUS COR/COTR/GTPR. An in-country sponsor may also serve as the in-country COR/COTR/GTPR.

ii. Exceptions to the policy to provide an in-country COR/COTR/GTPR must be requested by a General Officer or SES in the requiring activity's chain of command and approved by the ECC Commander. Submit exception to policy requests with a detailed justification to the TBC Program Manager at dona.s.alexander.civ@mail.mil.

c. Government Furnished Life Support Coordination

i. Requiring activities must coordinate with the in-country sponsor to request and obtain written approval for GFLS from the affected BOS-I/Garrison Commanders using the latest GFLSV form available on the JCXS website at <https://www.jccs.gov/>. If GFLS is required at more than one installation, requiring activities shall complete and submit a GFLSV form for each location. GFLS cannot be provided to any contractors without the written approval of the BOS-I/Garrison Commander.

ii. During the pre-solicitation phase, the contracting officer will submit, through the JCXS module, a draft solicitation with the Performance Work Statement (PWS) or Statement of Work (SOW) if applicable, to support the preliminary TBC approval to issue the solicitation. Concurrently during the solicitation phase, the requiring activity will complete the GFLSV form, to include Requiring Activity, In-Theater Sponsor, and In-Theater COR POC information and signatures, and submit it and a draft PWS/SOW for BOS-I Garrison Commander signature for life support. Upon Garrison approval, the contracting officer will submit the BOS-I Garrison approved GFLSV form and a draft solicitation and PWS/SOW to the US Forces Afghanistan Operational Contracting Support (OCS) organization at PHNX.CJOA-LifeSu.org@afghan.swa.army.mil for final coordination. The final approved GFLSV form will accompany the TBC pre-award package submitted through JCXS. The TBC review and approval will take no longer than four (4) business days from receipt. Pre-award TBC approval will be delayed without an approved GFLSV form (by BOS-I Garrison AND OCS).

iii. Questions on Afghanistan Operating Base (OB) locations/BOS-I/Garrison Commander points of contact and direction for the GFLSV form coordination process should be directed to US Forces Afghanistan OCS at PHNX.CJOA-LifeSu.org@afghan.swa.army.mil.

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iv. DoD HCAs are advised that the current levels and types of GFLS available may be, or have been, reduced to expeditionary standards in some locations. For example, there may be changes in the type of government furnished meals (MREs versus hot), billeting (tents/shared living spaces versus containerized housing units), laundry frequency, and access to non-tactical vehicles and/or fuel.

v. During the contract or task order period of performance, any increase or decrease in the number of contractor personnel performing in Afghanistan that adds or deletes authorized GFLSV items, or changes in location of deployed contractor personnel, will require revision and approval of existing GFLSV form(s) from BOS-I/Garrison Commander and USFOR-A OCS. In accordance with USFOR-A FRAGO 140-074 (ref. l.e.), the USFOR-A OCS will maintain approval authority for changes to approved GFLSV forms currently on contract within an existing period of performance. The purpose of this additional approval is to maintain SPOT data integrity and accountability of contractors in theater operating within current period of performance.

vi. Completed GFLSV forms are mandatory for all requests for TBC approval, including new contract awards, task orders, and modifications to extend the term of any existing contract or task order. All TBC approvals are only valid for a 12 month period. The only exception to this policy is construction contracts with a period of performance that exceeds 365 days. In this instance, only one TBC approval is required for the entire period of performance. Multi-year contracts that have a valid TBC approval number are required to obtain a new TBC review and approval for each 12 month period. Letters of Authorization (LOAs) for contractor personnel shall not be issued from SPOT without prior documented TBC approval in accordance with DPAP TBC/CAD dated 13 October 2010.

6. This updated policy is effective immediately. My point of contact is the TBC Program Manager, Ms. Dona Alexander at Dona.s.alexander.civ@mail.mil.

DARYL P. HARGER
Colonel, LG
Principal Assistant Responsible
for Contracting-Afghanistan

Encl
Government Furnished Life Support Validation Form

CF:
USCENTCOM, CCJ4ECC